

ECKLES TOWNSHIP CEMETERY POLICY

FEES: Price of plots to reflect the cost of perpetual maintenance & administrative costs.
Effective July 1, 1999

DEFINITIONS:

1. Plot - 1- 10'x5' burial space
2. Lot - 1- 20'x20' burial space containing 8 plots.

	Residents and Former Residents	Non-residents
8 person plot (lot) 20x20	\$800.00	\$2,400.00
4 person plot (1/2 lot) 10x20	\$400.00	\$1,200.00
2 person plot (1/4 lot) 10x10	\$200.00	\$ 600.00
1 person plot (1/8 lot) 10x5	\$100.00	\$ 300.00

An additional recording fee is to be collected for each lot/plot purchased, to pay the cost of recording the deed with the County Recorder.

RECORDS: To be retained by Township/sexton:

- 1.) Copy of deeds (original sent to owner after filing at County Recorder)
- 2.) Map of cemetery, showing ownership of numbered plots.
- 3.) Record of lots sold with names, addresses, amounts and dates.
- 4.) Book of Burial Records - as reported by funeral director.

PURCHASE PROCEDURE:

After meeting with the Cemetery Sexton, or Township Clerk a cemetery plot may be purchased from the Township Clerk. The Sexton or Clerk will then prepare the deed or title to the plot(s). After being signed by the Township Clerk and Town Board Chairman, whose signatures are notarized, the document is delivered to and recorded by the County Recorder. The original is sent to the purchaser and a copy is kept in the Town Hall.

Proprietors or owners shall not allow interments to be made in their lots for a remuneration, nor shall any transfer or assignment of any lot or any interest therein be valid without the written consent of the Township Board or a designated representative endorsed upon such transfer or assignment.

No interment of any body other than that of an immediate relative or heir of any lot owner should be made in any lot without the written permission of such lot owner filed with the Township Clerk.

GROUNDS MAINTENANCE:

- 1.) Shrubs pruned and grounds raked and cleaned up in May.
- 2.) Grounds mowed once a month, or as needed.
- 3.) Trees & shrubs planted at discretion of lawn care contractor
- 4.) Flowers & items left on grave sites:
 - a. Must be placed near monument to facilitate mowing.

- b. Lawn care personnel may dispose of wilted flowers.
- c. Memorial Day - Flowers shall be placed no earlier than 10 days prior to, and be removed fourteen days after Memorial Day. Lawn care personnel may dispose of items in a designated area of cemetery, in order to allow for retrieval by owner.

MARKERS:

- 1.) Tombstones and flat markers are allowed in any part of cemetery.
- 2.) Tombstones and markers must have a minimum of 6" base border at turf level to facilitate mowing.
- 3.) No gravel or decorative rock is allowed around grave markers.
- 4.) Tombstones and markers must be set on foundations & set so tops are level with the sod.
- 5.) Tombstones and markers must be made of bronze, granite, or marble or other suitable material.
- 6.) Tombstones and markers should be installed under the supervision of caretaker or Sexton.

GENERAL RULES & REGULATIONS:

- 1.) Each grave shall have a minimum requirement of a 3' width x 8' length and 5' deep unlined cement Grave box.
- 2.) All excess dirt shall be removed to a site so designated by Township.
- 3.) Winter burials shall be permitted only at the discretion of the Funeral Director and then only if it will not disturb or otherwise adversely affect the adjoining plots.
- 4.) Any additional costs or damages will be the responsibility of the person requesting the winter burial.
- 5.) No picnicking, drinking, or shooting of firearms in the cemetery at any time, except for a military honors.
- 6.) Dogs shall be on leashes. All animal waste shall be removed by the owner.
- 7.) Cemetery shall be open for visitors between 6:00 a.m. and 8:00 p.m. seven days a week.
- 8.) Grave Digger is fully responsible for any damages he may have caused in the process of digging a new grave.
- 9.) The setting of new monuments is the sole responsibility of the monument company.
Any damages which have incurred must be repaired at the monument company expense.

MISCELLANEOUS:

This Cemetery Policy is to be reviewed and updated if necessary at each annual Township Meeting.

APPROVED BY:

Andy Wells 7-1-04
(date)
Chairman, Eckles Township

ATTESTED BY:

Mary Lou Milender 7/1/04
(date)
Clerk, Eckles Township